

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
CITY OF WEST POINT COMBINED UTILITY SYSTEM
WEST POINT, IOWA 52656
Tuesday, February 11th, 2025, AT 5:00 P.M.**

CALL TO ORDER: The Board of Trustees of the West Point Combined Utility System of the City of West Point, Iowa, met in regular session at the West Point City Hall, 313 Fifth Street, West Point, Iowa, 52656, on Tuesday, February 11th, 2025. Utility Board Chairman William Ward presided and called the meeting to order at 5:00 p.m.

ROLL CALL: The roll was called by the Utility Director Randy Welding and the Board Members responded as follows: Board Chairman William Ward, Board Member Jacob Foecke were both present. Board Member Morgan Poole was absent. In attendance were Mayor Gary Peitz, Utility Superintendent Mark Camby and Utility Director Randy Welding who reported that a quorum was present.

APPROVAL OF AMENDED AGENDA: February 11th, 2025, was approved by consensus. Board Member Jacob Foecke Approved and Board Chairman William Ward seconded to approval of the amended agenda.

OPPORTUNITY FOR CITIZENS/CUSTOMERS TO ADDRESS THE BOARD: None Present.

UTILITY REPORTS: The following indicated utility reports were presented as follows for board information and consideration. No reports

DELINQUENT REPORTS: Board Members reviewed and discussed the status of delinquent accounts by reviewing the Aged Trial Balance report as prepared and submitted by the Billing & Collection Clerk. The Utility Board discussed the (54) twelve-day reminders profiting \$270.00 with the (10) 24-hour notices profiting \$750.00 in revenue.

FIELD REPORT: Utility Superintendent Mark Camby was present and discussed the report in detail.

CHAIRMAN'S REPORT: No Report

UTILITY SUPERINTENDENT REPORT: Board Members reviewed, and Utility Superintendent discussed the report for January. Utility Superintendent Mark Camby stated that he would like to order water and electric meters and will have the Utility Billing Clerk call and get a quote from Van Wert Company.

BOARD MEMBER'S REPORTS: No reports.

UTILITY DIRECTOR REPORT: Board Members reviewed, and Utility Director Randy Welding discussed the report in detail.

OLD BUSINESS: The following indicated Old Business was reintroduced, considered, and acted upon by the Board as follows:

- a) Trend Data Report

NEW BUSINESS:

- a) Discussion was held on streetlights and park lights.

MONTHLY REPORTS: The following indicated Minutes; Monthly Reports; and Monthly Warrants Payable were introduced, considered, and acted upon by the Board as follows.

- b) Minutes of Prior Regular Meeting January 14th, 2025: Minutes of prior regular Board Meeting of January 14th, 2025. Motion made by Board Member Jacob Foecke and seconded by Board Chairman William Ward.
- c) Proceedings for January 2025: The Proceedings for the month of January 2025 was presented for Board approval and, after review and discussion, Board Member Jacob Foecke approved, and Board Chairman William Ward seconded the referenced proceedings.
- d) Treasurer's Report for January 2025: The Treasurer's Report for the month of January 2025 was presented for Board approval and, after review and discussion, Board Member Jacob Foecke moved that the referenced warrants payable be approved for payment as presented, which was seconded by Board Chairman William Ward and, after due consideration thereof by the Board, the Utility Director put the question upon the adoption of the motion and the Board Members voted unanimously in the affirmative. Whereupon the Utility Director declared the motion was duly adopted.
- e) Warrants Payable for February 2025: Warrants payable for the month of February 2025 were presented for approval consideration and, after review, discussion and due deliberation, Board Member Jacob Foecke moved that the referenced warrants payable be approved for payment as presented, which was seconded by Board Chairman William Ward and, after due consideration thereof by the Board, the Utility Director put the question upon the adoption of the motion and the Board Members voted unanimously in the affirmative. Whereupon the Utility Director declared the motion was duly adopted.
- f) Board Member Jacob Foecke approved, and Board Chairman William Ward approved the 'Contractor's Application for Payment No.3' payment in the amount \$28,579.00 to be paid to Wynn Company for the 2024 Wate Main Replacement.

- g) Discussion was held with Garden & Associates holding five percent (5%) of each pay application. The retaining amount of \$13,718.00 is being held by Garden & Associates for the residential and business issues that have occurred during this project. Wynn will not receive the full amount until all the issues have been resolved.

OTHER BUSINESS:

Next Utility Board Meeting will be held on March 11th, 2025.

ADJOURNMENT: All known business having been conducted, Board Member Jacob Foecke moved that the Board Meeting adjourn which was seconded by Board Chairman William Ward and which carried unanimously.

Whereupon, Board Chairman William Ward declared the regular meeting of the Board of Trustees of the West Point Utility System of the City of West Point, Lee County, Iowa, adjourned at 5:58 p.m., February 11th, 2025.

WEST POINT UTILITY SYSTEM

William Ward, Board Chairman
West Point Municipal Utility Board

ATTEST: _____
Randy Welding, Board Chairman
West Point Municipal Utility Board